

**(To be provided on the Letterhead of the company)**

DP has to submit the following documents along with the requisite fee for change in status/constitution/ change in shareholding pattern without change in control:

- i) Application from the DP in the prescribed format (Format Shared below)
- ii) Certified true copy of the Board Resolution approving the change in shareholding pattern without change in control.
- iii) Certified true copy of Exchange Approvals (not mandatory).
- iv) Application processing charges Rs.2000/- Plus GST. - Confirmation can be added in the DP Monthly Bill.

(To be provided on the Letterhead of the company)

Date:

To,  
**Central Depository Services (India) Limited**  
25<sup>th</sup> Floor, A Wing, Marathon Futurex,  
N.M.Joshi Marg, Lower Parel (East),  
Mumbai-400013

**Sub: Change in Shareholding Pattern without Change in Control of the Company.**

Dear Sir,

With reference to the captioned subject, we request you to take following information on you records.

<b>Sr. No.</b>	<b>Particulars</b>	
1	DP ID	
2	Name of the DP	
3	Whether Listed/Unlisted	
4	SEBI Registration no. & Date	

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5) Change in shareholding pattern due to:

Issue of fresh shares

Transfer of shares

6) Detailed proposal –

(a) Details of Shareholding pattern :

Sr. No.	Name of the Shareholder	Present Shareholding Pattern		Post Facto Shareholding Pattern		Details of Issue / Transfer (No. of Shares) to Existing / New Shareholders
		No. of Shares	%	No. of Shares	%	
1	xxx*					
2	yyy*					
3	zzz#					
	<b>Total (Dominant Promoters)</b>	<b>(1+2+3+...)</b>		<b>(1+2+3+...)</b>		
4						
5	<b>Total (Non Dominant Promoters)</b>	<b>(1+2+...)</b>		<b>(1+2+...)</b>		
	<b>Total</b>					

\* Dominant promoters

# Family members' & relatives' support

(b) Details of Transfer of shares to existing / new incoming shareholders

Sr. No.	Name of the shareholder		No. of shares
	From	To	
1			
2			
3			
4			

7) We hereby declare that the change in shareholding pattern as mentioned under point No. 6 above does not result in 'Change in Control' as defined under Regulation 2(1) (e) of SEBI (Depositories and Participants) Regulations, 2018.

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Name of Director / Authorised Person <*designation*>  
(Stamp & Sign)